

Maugersbury Parish Council

2 Cotswold Heights, Stow on the Wold, Glos GL54 1LT
01451 831446 | maugersbury@gmail.com

Parish Council Meeting

Held on Monday 18 September 2023, 6.30pm
At Stow Youth Centre, Fosseway, Stow on the Wold, GL54 1DW

MINUTES

Present: Cllrs R Boyens (Chairman), H Totham and R Warmington

In attendance: Ms E Sajewicz (Clerk), County Cllr M MacKenzie-Charrington, Ward District Cllr D Neill and 11 members of the public

1. **To note that all Council members have signed new Declarations of Acceptance of Office:** Noted.
2. **Vacancy.** It was noted that there is one vacancy on Council and residents were encouraged to consider coming forward to join the Council.
3. **Apologies:** Cllr V Jepson. Residents Mr A Root, Mr & Mrs R Fisher.
4. **Declarations of interest:** Members were reminded to declare any or prejudicial interests in items on the agenda. (Councillors with prejudicial interests must leave the meeting at the relevant time.) Cllr Totham said she had an interest in item 10(a)(iv).
5. **Minutes of previous meeting**
The minutes of the Parish Council meeting held on 5 June 2023 were confirmed as an accurate record and approved to be signed by the Chairman.
6. **County Councillor's report (Cllr MacKenzie-Charrington)**
Cllr MacKenzie-Charrington's report had been circulated. He spoke about road closures in Union Street and Church Walk, and the Kingham to Lyneham road. He said the number of potholes being repaired was improving with two new machines acquired, and new "find and fix" teams who could repair potholes they came across immediately rather than only those they had been tasked to repair. They could also repair potholes of less than regulation depth. He encouraged reporting highway maintenance issues via GCC's website which was now very straightforward and user-friendly. He said GCC was still looking for land to plant trees and would welcome approaches from landowners with suitable land.
7. **District Councillor's report (Cllr Neill)**
Cllr Neill's report had been circulated shortly before the meeting. She ran through it making the following points:
 - Stow Fair – there would be a pre-fair meeting of the agencies and councils on 3 October and she stressed the importance of recording and reporting any antisocial or criminal behaviour. Cllr Neill and Cllr Boyens would be able to pass on reports to the Police if residents were unable to contact Police quickly. The date for the fair was 19 October.
 - Stow Visitor Information Centre – funding had been withdrawn by GCC and the Visitor Information signs had been removed. Library staff would still give out information if they could, but library hours would be slightly reduced. Footfall had been down since Covid. Cllr Neill said she was working with local businesses to see if there was any way of keeping it open, suggesting that if all holiday lets contributed that would be a good source of funds. She asked for details of any in Maugersbury that might be interested.
 - Spring Bank – Cllr Neill had received an update about enforcement but it didn't include Spring Bank despite the fact that she had been chasing it, and would continue to do so.
 - Valley View – Cllr Neill reported that the Planning Officer wanted to permit the Valley View application and couldn't see a strong planning reason to turn it down. Cllr Totham recapped the situation saying that the applicant had put in revised plans, to which MPC had submitted comments objecting but noting the new plans were an improvement, and leaving it to the planners' expertise. Cllr Neill said she was minded to accept the officer's recommendation to permit the application unless there were strong feelings.

Cllr Warmington noted MPC had also raised concerns about protecting the wall of the neighbouring property.

- Neighbourhood Plan and housing – the Neighbourhood Plan was expected to be submitted at the end of the month. A meeting with CDC's head of planning was being held to look at the housing situation in Stow. Cllr Warmington asked that concerns about capacity of the sewage system be noted.
- EV charging points – CDC is looking at where these could go and Mangersbury might want to think about any possible locations in the parish.

8. Stow Fair – To receive an update on the October event

Cllr Boyens said he and Cllr Neill would be central points of contact. They would have direct numbers for the Police, Environmental Health and the environmental clean-up contractors. Police planned to have two police officers dedicated to the event from Monday, but Cllr Boyens said he was trying to get this increased to four or six. There would be four RSPCA officers on site. Cllr Neill said she would try to get Trading Standards officers too. A plan was being finalised with Highways for the timing of placement of signs and cones. Residents suggested a Police vehicle be parked across the field entrance from Friday evening, as used to happen, to deter early arrivals, and also on the day of the fair. Cllr Boyens said he would suggest this to the Inspector. He would attend the pre-fair meeting of agencies and the Police briefing on the morning of the fair.

It was stressed that every incident should be recorded and reported to Police, it was crucial to obtain an incident number. Cllr Boyens would have direct numbers for the Police and would be able to relay information if residents couldn't contact Police quickly.

9. Parish environment

a) Pound Lane junction – to discuss options report received from GCC

Councillors thanked Cllr MacKenzie-Charrington for his fantastic work chasing the report. Cllr MacKenzie-Charrington said he had been contacted by a landowner affected by Option 3 and confirmed that the report was an academic exercise and no property could be carved up without discussions with landowners; it would not be a case of compulsory acquisition. He noted that pieces of woodland may be available that would allow for increased visibility splays for Options 1 and 2, which might put Option 2 back on the table. Cllr MacKenzie-Charrington said he would ask for a fresh look at Options 1 and 2 in light of the offer.

Cllr MacKenzie-Charrington and Mr Bartlett were thanked for their contributions.

b) Highways work and any other work in the parish

Trees on Mangersbury Road – some work had been done earlier in the year, but GCC Highways had been asked to come back and do more because of concerns they would splay out if covered in snow and cause problems for the snow plough operator.

A resident spoke about difficulties caused by the Sheep Street/Park Street centreline making the eastbound lane too narrow. It was noted Stow Town Council was pressing for it to be corrected, but Cllr MacKenzie-Charrington had been told by officers that the cost would be prohibitive.

c) Verge on the Burford road

A suggestion had been received from residents that the verge be improved to make it suitable for walking. Cllr Boyens said he would be meeting with the residents.

d) Verge on right side of path to triangle as raised at last meeting

A resident spoke to say he had been cutting this verge but was no longer able to, and it was overgrown and causing pedestrians to walk on the road. Cllr Boyens said since the last meeting a price had been obtained from the grasscutting contractor and he had been asked to cut it 3 or 4 times a year at £25 per cut. It was noted the triangle was cut on a different schedule to protect the orchids and daisies.

e) Sewage flooding

It was noted that MPC had been copied into an email from the owner of a farm in the parish about sewage flooding on their land. Residents spoke of other properties in the parish that had experienced the same thing. There was concern about the apparent

inability of CDC as planning authority to prevent more properties being connected to existing infrastructure despite these incidents. It was agreed that MPC would write to Sir Geoffrey Clifton-Brown MP about its concerns and Cllr Totham offered to draft a letter. Cllr Neill said on a related topic CDC would be discussing grey water.

f) Broadband update

Cllr Warmington said Gigaclear pots were in place at the end of every property in the village but not connected. It was reported that Gigaclear had said something was going to be happening by December.

g) Clean-up day

It was agreed to hold a village leaf-clearing, sign clean and litter pick on Monday 4th December, subject to confirmation, depending when the sweeper comes through.

10. Planning

a) To consider current planning applications

- i. **23/01288/FUL – Byrig House, Mangersbury** – Erection of link extension and alterations to garden walls and parking arrangements – New documents – Erection of single storey rear extension and alterations to garden walls and parking arrangements to extend residential curtilage

A member of the public said the garage had been turned into a gym.

It was agreed to object because of the effect on the vehicle turning area which is shared with neighbouring properties through a covenant.

- ii. **23/01986/FUL – Willow Wood Farm, Wyck Hill – New documents** – Demolition of existing buildings and erection of agricultural buildings with associated works

It was agreed that Council has no objection.

- iii. **23/02671/FUL – Heath Hill Bungalow, Stow Road, Bourton-on-the-Water** – Demolition of existing dwellings and outbuildings and erection of 2no. replacement dwellings and outbuilding, landscaping works, change of use of retained building to equestrian and other associated works

Subject to a more detailed look at the documents by Cllr Totham, it was agreed that Council has no objection.

- iv. **23/02292/FUL – Parsley House, Mangersbury** – Erection of rear and side garage extensions, amend garage roof pitch and garage door. Erection of covered porch with double doors to main dwelling and amendments to fenestration. Increase size of extension approved under ref 23/01132/FUL

Cllrs Totham and Warmington declared interests. The meeting was therefore inquorate and unable to consider the application. If any residents had objections they were encouraged to comment directly to CDC.

- v. **23/02727/FUL – Hyde House Hotel, Fosseway, Stow-on-the-Wold, Cheltenham, Glos GL54 1FA** – Rebuilding of main entrance walls to the site to include new ashlar stone piers and entrance gate and associated landscaping. Erection of acoustic fencing behind south eastern boundary hedgerow

Members had not had time to look at the application documents in detail. It was agreed to finalise the response after the meeting. MPC would welcome residents' views before the deadline of 3 October.

- vi. **23/01924/FUL – Number Four At Stow, Fosseway, Stow-on-the-Wold, Cheltenham, Glos GL54 1JX** – Erection of hotel extension, restaurant extension, porch canopy, additional car park, installation of ground mounted solar panels and associated works

Members had not had time to look at the application documents in detail. It was agreed to finalise the response after the meeting. MPC would welcome residents' views before the deadline of 12 October.

b) To note decision notices received for the following planning applications:

Applica-tion	Address	Description	MPC Comment	CDC Decision
23/01132/ FUL	Parsley House, Maugersbury	Erection of single storey rear extension, oak carport to front elevation, installation of 2no. dormers to front/side elevation Amended to: Erection of single storey rear extension and installation of 2no. dormers to front/side elevation	No objection	Permit
23/01749/ TCONR	Byrig House	Work to multiple trees	None	Permit
23/01543/ FUL	Mobile Home Land Parcel South of Meadow View, Stow Road, Bourton-on-the- Water	Conversion of barn to form dwelling with associated works	None	Permit
23/01927/ TCONR	The Old Forge, Maugersbury	To fell to ground level and remove large ash tree overhanging neighbour's house	None	Permit

c) To receive update from Cllr Neill about caravans at Spring Bank

Covered at item 7 above.

11. Finance

a) Clerk's salary

Members agreed that the Clerk's salary be increased to a level that matches the rate she is paid by Stow Town Council, subject to any objections from residents which could be communicated after this meeting.

b) To approve payments as per the payment schedule

Payments were approved as per the payment schedule: HMRC PAYE adjustment £5.20; M Penfold grasscutting £350.00; Community Heartbeat Trust defibrillator pads £73.14; E Sajewicz clerk's salary £544.80; HMRC PAYE on salary £110.00; Centre 67 Youth Club hall hire £10.00.

12. Defibrillator update

Mrs Warmington reported that the defibrillator had developed a fault, and a replacement had been arranged but that had taken three weeks.

Mrs Warmington carries out monthly checks on the defibrillator. A volunteer is needed to carry out the checks when she is not available. If anyone is able to help please contact Mrs Warmington or the Clerk.

13. Cemetery maintenance

It was noted a suggestion had been made to increase the amount of MPC's contribution to cemetery and churchyard maintenance. Members agreed that they would like to see details of the relevant expenditure before considering it.

14. Review of documentation: To review and, if approved, adopt the following policy documents: Risk Assessment Statement, Statement of Internal Control, Asset Register and Financial Regulations

The documents had previously been circulated. All were approved and adopted by Council subject to a change to the Risk Assessment Statement explaining that MPC has no play parks.

15. Remembrance Sunday 12 November 2023

It was agreed to make a wreath donation to the Stow Poppy Appeal of £25.

It was agreed Cllr Boyens and Mr Fisher would carry the wreath for Mangersbury, with Mr Golby replacing Cllr Boyens if he was not available.

It was noted there would be no ceremony in Stow on 11 November because it falls on a Saturday this year.

16. Community Infrastructure Levy (CIL)

It was noted that Council has £209.54 of CIL funds to be spent within 5 years.

Post meeting note: It was agreed at the June 2023 meeting to use the funds to pay for another community training session on Cardiac Arrest and Defibrillator Use to be arranged for June/July 2024.

17. Date of next meeting

Monday 4 December 2023.

Meeting closed at 8.05pm.

Signed by Chairman: _____

Date: _____