

# Maugersbury Parish Council

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## Parish Council Meeting

Held on Monday 20 September 2021 starting at 6.30pm  
At Stow Youth Centre, Fosseway, Stow on the Wold, GL54 1DW

### DRAFT MINUTES

**Present:** Cllr M Lutman (Acting Chairman), Cllr R Boyens, Cllr H Totham, Cllr R Warmington, and Liz Sajewicz (Clerk).

**In attendance:** County Cllr M Mackenzie-Charrington, District Cllr D Neill and 14 members of the public.

**1. Election of Chairman**

Cllr Lutman was elected Acting Chairman to chair the meeting and sign documents approved at the meeting.

**2. Apologies**

Cllr A Root and Mr S Meyrick.

**3. Declarations of interest**

None.

**4. Minutes**

The minutes of the parish council meeting held on 7 June 2021 were confirmed as an accurate record and approved to be signed by the Chairman.

**5. County Councillor's report (Cllr Mackenzie-Charrington)**

Cllr Mackenzie-Charrington's written report had been circulated before the meeting. He spoke to introduce himself to residents who had not been at the last meeting, saying he was anxious to get to know the people in all of his 20 parishes and welcomed all contact. He added to his written report saying that GCC was resettling 35 Afghan families, and discussed the offer of two oak trees to mark the Queen's platinum jubilee which are available to parishes for planting perhaps with an appropriate plaque in a central location in the community.

Cllr Mackenzie-Charrington spoke of funding available including "Build back better" (for environmental, digital, etc, improvements), and a separate fund of £30,000 per year for small highways improvements including potentially splitting costs between the fund, GCC Highways and the parish council.

Cllr Boyens asked about accommodating refugees. Cllr Mackenzie-Charrington said he had been surprised how much housing was vacant in the district.

Cllr Totham referred to the recent resurfacing work on Sheep/Park Streets saying the first day had been total chaos, and asking how MPC could have some input into the traffic management arrangements in future. Several things could have been done such as providing residents with permits for the Maugersbury Road car park and making Back Walls and Well Lane one way to avoid gridlock, but there had been no opportunity for input.

Cllr Lutman said there had been a lot of complaints about the phasing of the Sheep Street traffic lights since the work ended, and also the fact that the right-hand lane at the top of Sheep Street had been made too narrow when the paint markings were re-done. Cllr Mackenzie Charrington confirmed the lights phasing was being assessed and he had asked about the paint markings.

Cllr Mackenzie-Charrington was thanked for his report and left for another meeting.

**6. District Councillor's report (Cllr Neill)**

Item deferred as Cllr Neill had advised she would miss the early part of the meeting.

**7. To receive an update on the Gypsy gathering including Silver Group meeting held on 1 September 2021 attended by Cllr Lutman**

Cllr Lutman said the meeting had been attended by Police, GCC public health and traveller liaison. Main discussion concerned what had gone wrong. There had been some acknowledgement by Inspector Ellson that the Police hadn't done the best job and would try to have more feet on the ground earlier.

The expected date for the next fair is 21 October, subject to confirmation. With the pandemic situation easing there is now no power to stop the fair going ahead for public health reasons. Fewer people are expected in October because October is always a smaller event and because of pent up demand affecting this year's May event.

Cllr Lutman said the general thrust of the approach was to work to improve cooperation between the field owners, Police and other parties. The Police view was that they would prefer to have the people who come in one place rather than scattered all over the county.

There had been no traveller representation at the meeting. Cllr Lutman said the traveller liaison officer did not feel she could speak for them and she had an intermediary who was a traveller, making communications protracted. The feeling was that travellers should be supported not discriminated against. Council members hoped they would reciprocate by behaving appropriately. Cllr Lutman said the agencies were trying to get the field owners and other senior members of the traveller community to accept some responsibility for behaviour.

A resident said the toilets, skip and clean-up were issues that should be impressed on the field owners.

Cllr Lutman was thanked for attending the meeting and his report.

**8. Review of documentation: To consider and if approved adopt the following policy documents: Risk Assessment Statement, Statement of Internal Control, Asset Register**

The documents had been circulated to members and were approved subject to minor amendments.

**9. Parish Environment:**

**a) Pound Lane junction**

The Highways local area manager had advised that it was intended a new layout design for the junction would be commissioned and he hoped the design and consultation work would be done in the current financial year, i.e. before April 2022.

**b) Sheep/Park Street resurfacing – to consider and comment on the management of road closures**

Discussed at item 5. It was agreed MPC would like to ask GCC for the opportunity for input into how to major road closures are managed in future.

**c) Road closure notice – Pound Lane – to note that the road will be closed from 29/11/2021 to 07/12/2021 to allow for installation of fibre optic equipment by Gigaclear. Pedestrian and emergency access will be possible.**

Noted that this was part of the Gigaclear project which Cllr Lutman would report on later.

**d) Highways works, lengthsman projects and any other work in the parish (including leaning signs on Oxleaze Lane)**

Cllr Root had provided a written report as he was unable to attend the meeting. He said CDC had cleared up very effectively after the last fair and it is hoped they will do the same after the next one.

Leaning signs at the top of Oxleaze Lane – Cllr Totham said the footpath sign had been fixed but not the other sign. Clerk to follow up.

Cllr Root was not aware of any other tasks for the lengthsman currently.

Cllr Totham said one 30mph lollipop sign was missing on the Arch Road and needed to be fixed or removed. Clerk to report.

**e) Winter salt update**

Clerk reported that MPC's request for winter salt had been submitted to GCC.

There was a vote of thanks to Mrs Janet Bartlett and Mr Paul Bartlett for their continued work as Snow Warden and Snow Plough Operator for the parish.

**f) Annual litter pick**

Cllr Root's report said the annual litter pick and leaf clear up on Maugersbury Road needs to be scheduled once we see when the leaves fall. Last year it coincided with the fair so CDC did the work for us. We should monitor the situation and plan accordingly. MPC thanked Mr John Ricketts for the great work last year with his trailer, and thanked all the stalwarts who gave their time to clear litter and clean signs.

**g) Broadband – to receive update including Cllr Lutman's meeting with Gigaclear**

Cllr Lutman reported Gigaclear planned to connect everyone with its phase 2 installation from Upper Oddington through Maugersbury to Broadwell. It should be completed by late next year by which time everybody in the village should expect to hear from Gigaclear that they are connected and can subscribe. Other service providers will be able to use the infrastructure and offer their own deals. He said Gigaclear's previous installation was a Fastershire project with government funding but this time Gigaclear was doing it as a commercial project.

**10. Planning:**

**a) To consider current planning applications:**

- i) **21/03141/FUL – Sycamore Barn, Maugersbury** – Single storey extension, other minor amendments.  
It was agreed the Council has no objections.
- ii) **21/03142/FUL – Sycamore Barn, Maugersbury** – Single storey extension, other minor amendments.  
It was agreed that Council believes Cotswold District Council is best placed to determine the effect on listing.

**b) To note decision notices received for the following planning applications:**

<b>Application</b>	<b>Address</b>	<b>Description</b>	<b>MPC Comments</b>	<b>CDC Decision</b>
21/01844/FUL	Rowan Gate, Maugersbury	Variation of Condition 2 (approved plans) of permission 18/00190/FUL (Installation of dormer windows, increase in size of existing windows to rear, and alterations to existing balcony)	Object	Refuse

Application	Address	Description	MPC Comments	CDC Decision
21/01851/FUL	Daisy Bank, Maugers-bury	Installation of gravel driveway, wooden gate to be built into existing Cotswold stone wall	MPC feels Cotswold District Council is best placed to determine the effect of the change of land use (parked cars) on the rural setting and surrounding listed properties.	Permit
21/02720/TC ONR	Rowan House	Tree work	No comment made	Permit

**c) To receive a report about CDC planning committee attendance by Cllrs Lutman and Boyens**

Cllrs Lutman & Boyens reported they had attended the CDC planning committee meeting to support MPC's objection to the Rowan Gate planning application. CDC's planning officer had been minded to approve the application but the committee refused because of the inappropriateness of the windows and had issued an enforcement notice giving 6 months to rectify.

A resident spoke in support of the owner saying the situation was not intentional but a result of miscommunication between owner, architects and builders.

**d) To receive update from Cllr Neill on alleged use of land off Fosseyway for scrap metal business**

To be covered under Cllr Neill's report.

**10A. District Councillor's report (agenda item 6)**

Cllr Neill's written report had been circulated. Cllr Neill added that she would be interested in views on some issues and referred to the following:

Funding available towards celebrating the Queen's jubilee.

Changes expected to the planning white paper.

Reduction in speed limit to 20mph in residential areas countywide – CDC was encouraging GCC to do it. Cllr Warmington said it may be appropriate in some roads but not others. There was a suggestion that GCC facilitate grouping of villages that wish to do it.

Stow Fair meeting – another meeting was planned immediately prior to the fair date. Cllr Neill also referred to the small meeting that the field owners were being invited to and said she would keep MPC informed about the date after speaking to them.

Cllr Neill asked about The Old Forge. Members said there had been no more problems.

Cllr Neill said she would forward CDC's July report about ways of moving forward in relation to holiday lets.

Alleged use of land off Fosseyway for scrap metal business – Cllr Neill said the enforcement team was aware of it but was snowed under so this matter had not yet reached the top of the pile.

**11. Consultation by GCC re Proposed Public Path Diversion Order: To consider and comment on proposal to divert footpaths HMA 4 and HRW 2 at Maugersbury/Wyck Rissington**

Cllr Lutman said this involved the footpath from Wyck Rissington to the old station at the bottom of Stow Hill. It ran through a field where the farmer kept racehorses. The proposal was to reroute the path and the landowner was offering substantial additional footpath to form a circuit and make it safer. The consultation was open for members of the public to comment. A resident spoke saying she hoped the new footpath planned along Burford Road would have dog-proof fencing.

It was agreed that Council supports the proposal.

## 12. Finance:

### a) **To approve payments as per the payment schedule**

Payments were approved as per the payment schedule: Information Commissioner's Office annual registration £35; M Penfold verge cutting £24.00; Centre 67 hire of Youth Club hall £10.00; E Sajewicz clerk's salary £611.00; HMRC PAYE £7.00.

### b) **To note that the bank mandate is being changed to replace former Cllr Fisher with Cllr Boyens as a signatory on MPC's bank account**

Noted.

## 13. Cardiac Arrest Response & Defibrillator Training

### a) **To decide whether to hold a training session for residents in October at a cost of £175 plus venue hire if any and pay for it out of General Reserves.**

### b) **To decide whether Council should provide Cardiac Arrest Response & Defibrillator Training on an ongoing basis and if so how often.**

A report from Ms Webb was read out giving numbers of attendees at previous training sessions.

A resident recommended training provided at Moreton Fire Station and offered to find a contact and give details to the clerk.

There was support from Council members for providing training, and it was agreed the clerk would find out what options were available, and send a request for expressions of interest from residents to gauge the level of demand and confirm it would be worthwhile.

Cllr Totham said she had recently had occasion to call 999 to report an accident and had followed the operator's instructions and successfully collected the defibrillator from the cabinet. Fortunately there had been no need to use it.

## 14. Remembrance Sunday, 14 November 2021: To discuss arrangements for wreath, remembrance parade and service

The clerk reported she was arranging a wreath on behalf of residents of the parish. Former chairman of Council, Bob Fisher, kindly offered to represent Mangersbury in the remembrance parade and wreath laying and this was gratefully accepted.

### **Questions from members of the public**

A number of residents spoke about the traffic light timing on Sheep Street since the roadworks. *Post meeting note: The lights were reportedly adjusted on the evening of MPC's meeting.*

Clerk was asked to contact Cllr Mackenzie-Charrington to ask for an update the smart traffic lights that former Cllr Moor had spoken about.

## 15. Date of next meeting: Monday 6 December 2021

The meeting closed at 19:45.

Signed by Chairman: \_\_\_\_\_

Date: \_\_\_\_\_