

# Maugersbury Parish Council

17 Smith Barry Crescent, Upper Rissington, Cheltenham, Glos GL54 2NG  
01451 822289 | 07967 394784 | maugersbury@gmail.com

Minutes of Maugersbury Parish Council Meeting  
Friday 3<sup>rd</sup> June 2016 at Oddington Village Hall

1. **Present:** Cllr Fisher (Chair), Cllr Russell, Cllr Bartlett and Cllr Webb, Anna Arnell (Clerk) and five members of the public.  
**Apologies:** Apologies were accepted from Alistair Johnston, Mr & Mrs Cadbury, Mr & Mrs Thomas and Hannah Totham.
2. **Declarations of Interest:** Cllr Bartlett declared an interest in planning item 16/01418/OUT.
3. **Minutes:** The Minutes of the Parish Council Meeting held on Monday 21<sup>st</sup> March 2016 (copy available) were approved as correct by all present and signed by Cllr Fisher.
4. **Matters Arising:** Clerk contacted Gigaclear after the last meeting, they are due to start work installing fibre optic in the Maugersbury area in the Autumn 2016, finishing March 2017. The contractor will contact the Clerk to arrange a date for a walk through the village prior to starting the project.
5. **Parish Council Vacancy:** Cllr Fisher proposed that Hannah Totham was co-opted to fill the vacancy in the Parish Council. This was seconded by Cllr Russel and Cllr Bartlett and Hannah Totham was unanimously voted onto the PC. Cllr Fisher also proposed that David Brown was asked to help the Parish Council by taking on the role of coordinating works around the village, this was also agreed. The Parish Council has available both the Village Fund of £2.342 and a grant from Cllr Moor of £2,000 to repair verges damaged after the road diversion and David will coordinate approved works within these budgets.
6. **Areas of Responsibility, including the role of the Internal Auditor:** The Parish Council considered the roles allocated within the Parish Council and the following roles were agreed:  
Cllr Bob Fisher - Chair  
Cllr Brenda Russell - Gypsy Gathering & SMAG  
Cllr Janet Bartlett - Village Environment  
Cllr Hannah Totham – Planning  
Cllr Helen Webb – Vice Chair, Finance, Internal Audit and Defibrillator  
**Action 1: As Cllr Fisher is standing down as MRA representative of SMAG after 10 years, Clerk to ask Alistair Johnston if the MRA could put forward another representative for the committee.**  
**Action 2: Clerk to ask Cllr Webb and Cllr Totham if they would like to attend the GAPTC Good Councillors course.**
7. **Gypsy Gathering (Cllr Russell):** Cllr Russell reported that numbers were down again for May, including the horse field there were approximately 96 stalls and 46 caravans. In May 2015 there were 100 stalls and 60 caravans, October 2015 there were 107 stalls and 23 caravans. The numbers appear to be gradually dwindling from a peak of 450. 44 shops were open as usual.  
CDC didn't call a Silver Group meeting this time as they had said that all arrangements would be as usual. Cllr Fisher reported that he had emailed to ask about Police presence and traffic control and had been told that the same resources were available as previous events, but deployed differently.

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## 8. Village Environment (Cllr Bartlett):

- a) Cllr Bartlett contacted CDC re the abandoned caravan on the Gypsy Field. CDC Environment are unable to enter the field and the Police don't consider it a danger. The Environmental Warden will contact the owners on Monday but doesn't consider the caravan to be fly tipping, rather it is an abandoned vehicle.  
County Council verge cutting starts Monday 6<sup>th</sup> June and may reach Maugersbury.
- b) David Brown reported that he had walked around the village and has produced a document of proposed works and is now waiting to hear from Bob Skillern to check these proposed works are OK. There was a discussion on the suitability of granite setts to protect the verges in the village, with views on both sides from both Cllrs and residents. It was noted that there is an ongoing problem in Pound Lane as whenever there is an accident traffic uses this road as a diversion and inevitably damages the verges. Most of the traffic in the village isn't residents but rather builders vans, agricultural traffic, delivery vans, etc.

**Action: Clerk to chase up '20 is plenty' signs with Cllr Moor.**

## 9. Planning: Please note that in future all planning applications will be tracked on one document.

### a) To consider current planning applications:

**16/01930/FUL:** Land Parcel South Of Meadow View, Stow Road. Proposed erection of L shaped stables and 2 bedroom dwelling in association with the existing horse rearing business: Previous planning applications for temporary caravans had restrictions involving raising the stands above the flood plain before installing. The Council commented that the main road made access and egress difficult for large vehicles and animals, it is development on a green field site in the AONB and they considered that there is insufficient open space for the number of horses proposed.

**Action: Clerk to submit MPC objection via planning website (NB not actioned)**

**16/01418/OUT:** Land Parcel Stow Fair Site Between Maugersbury Road And A436. Erection of a Primary Health Care Centre and associated infrastructure, parking and landscaping: The Parish Council have considered two previous applications, both of which had five houses. The first time the PC were not quorate, the second time they voted to support the application. In planning terms each application is taken separately so there is no reason to oppose this application because the Tall Trees application has been approved. Cllr Moor had previously suggested that the Doctors should decide which scheme to choose. Three Councillors were in support of this application, with Cllr Bartlett withdrawing due to a conflict of interest.

**Action: Clerk to submit MPC support via planning website.**

### b) Decisions have been received for the following planning applications:

As per attached planning register.

**Action: Cllr Bartlett noted that it is important to use the advanced search option on the CDC planning portal to make sure that all applications are visible as some applications have been missed. Clerk to forward all planning alerts she receives to MPC.**

## 10. Defibrillator: The defibrillator is installed and training has taken place. Not activated yet and no system in place at moment for routine checks and reporting.

**Action: Clerk to check with Community Heartbeat Trust what action needs to be taken to activate the defibrillator, also to ask for volunteers to check and report on the defibrillator on a regular basis.**

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## 11. Finance (Cllr Fisher):

- a) No payments could be made as the cheque book was not available. **Action: Clerk to arrange new signatories on account.**
- b) The 2015/16 audit could not be signed off as the documents were still with the GAPTC auditor. The over all audit figures were checked and approved as correct by Cllr Fisher and the Clerk.

## 12. Village Fund: As per item 8 b.

## 13. Correspondence for information: There was no correspondence.

## 14. Date of next meetings: The dates for the next Parish Council meetings were confirmed as 19<sup>th</sup> September 2016, 12<sup>th</sup> December and 13<sup>th</sup> March 2017.

The meeting closed at 19.33.

Signed

On behalf of Maugersbury Parish Council

Dated